

Stronger Communities Committee Meeting of Witney Town Council



Monday, 3rd June, 2024 at 6.00 pm

To members of the Stronger Communities Committee - L Cherry, G Meadows, O Collins, R Smith, T Ashby, A Bailey, J Doughty and S Simpson (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Election of Vice-Chair

To elect a Vice-Chair of the Committee for the 2024/25 Municipal Year.

3. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

4. Minutes (Pages 4 - 8)

- a. To adopt and sign as a correct record the minutes of the meeting held on 18 March 2024.
- b. Matters arising from the minutes not covered elsewhere on the agenda.(Questions on the progress of any item).

5. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

6. **Finance Report** (To Follow)

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee in 2024/25.

7. **Committee Objectives & Work Programme for the Municipal Year** (Pages 9 - 14)

To receive and consider the report of the Town Clerk/C.E.O concerning the priorities of this Committee during 2024/25.

Communications & Community Engagement

8. **Communications Report** (To Follow)

To receive the report of the Communications & Community Engagement Officer.

9. **Community Engagement Report** (To Follow)

To receive the report of the Communications & Community Engagement Officer.

a) **Community Insight Steering Group Notes** (Pages 15 - 20)

To receive the notes of the Community Insight Steering group meetings held on 25 March and 30 April 2024.

10. **Inclusivity & Diversity Panel**

To receive a verbal update from the Leader of the Council.

11. **Youth Services** (Pages 21 - 23)

To receive and consider the report of the Deputy Town Clerk and update from The Station Detached Youth Project.

12. **Youth Council** (Pages 24 - 39)

To receive and consider the report of the Deputy Town Clerk.

13. **Graffiti Project - Skate Park** (Pages 40 - 42)

To receive and consider the report of the Projects Officer.

Street Furniture & Infrastructure

14. **Woodgreen Bus Shelter Update** (Pages 43 - 44)

To receive and consider the report of the Projects Officer.

15. **Marriott's Bus Shelter** (To Follow)

To receive the report of the Deputy Town Clerk regarding an update on this infrastructure.

16. **Blue Plaques Refurbishment** (Pages 45 - 46)

To receive and consider the report of the Business Administration Apprentice.

Events

17. **Third Party Events** (To Follow)

To receive the report of the Deputy Venue & Events Officer concerning events proposed or planned on the Town Council's land.



Town Clerk